

JOB DESCRIPTION



28986 SE Haley Rd Boring, OR
97009

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| POSITION TITLE: | GSS Substitute Teacher |
| DEPARTMENT: | Good Shepherd School |
| SUPERVISOR: | Debbie Booth |
| TIME COMMITMENT: | Varies (half day, full day, short term) |
| CLASSIFICATION: | Hourly Non-Exempt Temporary Employee |

Position profile: A substitute teacher will fill in and teach for a GSS teacher who is unable to work due to illness, vacation, personal or professional reasons.

Skill set:

- Follow given lesson plans
- Manage classroom behaviors in a Christ focused manner
- Teach lessons in a creative and engaging manner.
- Correct assignments as needed.
- Good communication with teacher, students and parents
- Good organization
- Flexibility

Experience qualifications:

- Personal relationship with Jesus Christ
- Education background

Duties and responsibilities:

- Arrive on time
- Follow the given lesson plans
- Strive to maintain the expectations of the class but also be able to bring your own touch to foster connections with kids and keep them engaged in learning.
- Be present for afternoon carpool
- Leave clear communication to the teacher as to what material was covered and how the day went.
- Correct assignments as needed.

Spiritual responsibilities:

Ensure that all actions performed within the context of this job position accomplish and further the mission, vision and values of Good Shepherd Community Church.

Adhere to the Statement of Faith as established and approved by Good Shepherd Community Church.

Additional notes:

- Participate in Safe Kids training which will include a criminal background check

Disclaimers:

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

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| PROPOSED REVIEWED BY: Debbie Booth | DATE | 8-21-2019 |
| APPROVED BY | DATE | |