

# JOB

# DESCRIPTION



28986 SE Haley Rd Boring, OR  
97009

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<b>POSITION TITLE:</b>	6 <sup>th</sup> Grade Part-Time Classroom Teacher
<b>DEPARTMENT:</b>	Good Shepherd School
<b>SUPERVISOR:</b>	Principal, Debbie Booth
<b>TIME COMMITMENT:</b>	25 hrs/week, 38 weeks (-1100 hrs/yr) for School Year 2021/22
<b>CLASSIFICATION:</b>	Exempt/PT Teacher (4E)

## POSITION PROFILE:

This position at Good Shepherd School exists to work closely with our students to educate them in the areas of Math, Science, and Bible as well as foster growth in their personal character and their knowledge of and relationship with Jesus Christ.

## SKILL SET:

- Ability and desire to build relationships with students
- Ability to teach a diverse population of learners
- Ability to instruct students on various subjects, such as Science, Math and Bible
- Ability to manage a group of children
- Strong organizational skills (materials, lessons, student work, class supplies, time, etc.)
- Humility
- Ability and willingness to work with others (colleagues, staff and parents as a team serving our students and families)
- Excellent verbal and written communication skills are required
- Christ-centered conflict management, character building and approach to fostering growth in our students

## EXPERIENCE QUALIFICATIONS:

- Bachelor's degree, a teaching certificate or credential or equivalent professional experience which would translate to successful classroom teaching. Advanced degree preferred, but not required.
- Experience with Google Classroom, Sites, Forms, Sheets, Meet etc. is preferred
- Experience with Microsoft is preferred
- Classroom teaching experience is preferred
- Team Teaching experience is preferred but not required

## DUTIES & RESPONSIBILITIES:

- Teaching Monday – Friday from 7:30am – 12:30pm.
- Work closely with the other 6<sup>th</sup> grade teacher with whom you will share students.
- Plan, prep, teach and assess all subject areas required for the grade level
- Build relationships with students, fostering a safe and welcoming learning environment and one that supports school-wide behavior expectations with an emphasis on biblical principles
- Communicate positively with students and parents in a timely manner
- Observe and evaluate students' academic performance, behavior and social development
- Adapt teaching methods and instructional materials to meet students' varying needs and interests
- Work closely with other teachers and staff with an attitude of teamwork

- Instruct students individually and in groups, using various teaching methods such as lectures, discussions and demonstrations
- Assign and grade class work
- Utilize positive classroom management while creating a structured learning environment where students feel valued, encouraged and safe to learn and grow
- Prepare for and lead Parent conferences twice a year
- Plan class field trips to foster learning and bonding
- Keep track of state standards
- Stay current with educational trends and work with the Resource Room Teacher and Testing Coordinator to identify and accommodate struggling students
- Attend weekly staff meetings
- Supervise, evaluate and plan assignments for teacher assistants and volunteers
- Adhere to the policies and procedures outlined in the GSS Faculty Handbook
- Use available technology to enhance the students' learning experiences
- Perform other job-related duties as assigned by the principal

**SPIRITUAL RESPONSIBILITIES:**

- Ensure that all actions performed within the context of this job position accomplish and further the mission, vision, and value of Good Shepherd Community Church.
- Adhere to the Statement of Faith as established and approved by Good Shepherd Community Church elders.

**ADDITIONAL NOTES:**

- Complete Safe Kids Training, which will include a criminal background check, as part of hiring process.
- This is a one-year temporary position for the 2021-22 school year.

**DISCLAIMERS:**

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

PROPOSED   APPROVED BY:	<b>Debbie Booth</b>	DATE:	<b>04/08/2021</b>
REVIEWED BY:	<b>Tanya Atkins</b>	DATE:	<b>04/08/2021</b>