

JOB DESCRIPTION



28986 SE Haley Rd Boring, OR
97009

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POSITION TITLE:	Kindergarten Classroom Teacher
DEPARTMENT:	Good Shepherd School
SUPERVISOR:	School Principal
TIME COMMITMENT:	40 hrs/week
CLASSIFICATION:	Exempt FT Salaried Teachers (1520 yr) 2E

POSITION PROFILE:

The full-time kindergarten teacher position at Good Shepherd School exists to work closely with our students to educate them in the areas of curriculum for the grade level, as well as foster growth in their personal character and their knowledge of, and relationship with Jesus Christ. The person in the position holds the role and responsibility of being a ministry leader in addition to a classroom teacher.

SKILL SET:

- Ability to build relationships with students
- Ability to teach a diverse population of learners
- Ability to instruct students on various subjects at their grade level
- Strong organizational and planning skills
- Knowledge of instructional theory and best practices
- Team player willing to put others' needs before their own
- A foundation in Biblical knowledge
- Humility

EXPERIENCE QUALIFICATIONS:

- A Bachelor's Degree
- Experience with Google Classroom, Sites, Forms, Sheets, Meet etc. is preferred
- Experience with Microsoft is preferred

DUTIES & RESPONSIBILITIES:

- Teaching, in classroom, Monday – Friday, 7:30am – 3:30pm
- Plan, prep, teach and assess all subject areas required for the grade level
- Build relationships with students, fostering a safe and welcoming learning environment and one that supports school-wide behavior expectations with an emphasis on biblical principles
- Communicate positively with students and parents in a timely manner
- Work closely with other teachers and staff with an attitude of
- Observe and evaluate students' academic performance, behavior, and social development
- Adapt teaching methods and instructional materials to meet students' varying needs and interests
- Work closely with other teachers and staff with an attitude of teamwork
- Utilize positive classroom management while creating a structured learning environment where students feel valued, encouraged, and safe to learn and grow
- Prepare for and lead parent conferences twice a year
- Plan class field trips to foster learning and bonding
- Keep track of state standards

- Stay current with educational trends and work with the Resource Room Teacher and Testing Coordinator to identify and accommodate struggling students
- Attend weekly staff meetings
- Attend morning devotions and take turns reading the Bible and leading staff in prayer
- Attend two evening programs – Christmas and the Ram Gala
- Train TAs in how to support the classroom teacher and positively lead the class of students
- Participate in a mentorship program to the degree GSS Administration can provide support
- Adhere to the policies, procedures, and code of conduct outlined in the Good Shepherd Community Church Employee Handbook and the Good Shepherd School Faculty Handbook
- Use available technology to enhance the students' learning experiences
- Perform other job-related duties as assigned by the principal

SPIRITUAL RESPONSIBILITIES:

- Exhibits an authentic relationship with Jesus, made evident by a Christ-following lifestyle
- Ensure that all actions performed within the context of this job position accomplish and further the mission, vision, and values of Good Shepherd Community Church
- Adhere to the Statement of Faith as established and approved by Good Shepherd Community Church elders

ADDITIONAL NOTES:

- Regularly attend Good Shepherd Community Church or other church in our community that shares the same beliefs as Good Shepherd Community Church
- Complete Ministry Certification, which will include a criminal background check, as part of hiring process

DISCLAIMERS:

Other duties may be added or changed as needed. This job description does not constitute a contract for employment

PROPOSED APPROVED BY:	Debbie Booth	DATE:	05/25/2023
REVIEWED BY:	Tanya Atkins	DATE:	05/25/2023